

# McDole Elementary School PTO – Minutes

Action Items in *Red*

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**Date:** September 17, 2019

**Called to Order:** 7:02 pm

**Attendees:** Jen Kmiec, Jen Crocker, Bridget Hagspihl, Dave Wagner, Jake Countryman, Julie Gritzner, Janelle Mance, Jennifer Schlipp and several via Facebook Live.

## Welcome and Introductions

### Budget for 2019-2020 School Year

- Most are same as last year.
- Box Tops – decreased due to new app and low volume last year.
- Removed Smencils, because we are not selling this year.
- Have four new teachers this year, so book budget increased.
- Yearbook is \$450 this year.
- Added \$200 for an accountant, if need to hire someone one.
- Jen K motioned to approve the 2019/2020 Budget; Bridget seconded; all agreed.

### Directory

The Directory is now online (see link below). Make sure to register or update your info.

### Website

We have a new McDole PTO website this year (see link below). Some still under construction.

### Teacher & Staff Survey

Are you wanting to do something special for a McDole staff member but don't know what they like? The teachers and staff were asked to fill out their favorite color, flower, beverage, snack, and much more. Find out what they like on our website (see link below).

### Volunteers needed

We need committee chairs for Tech Take Apart Night, Talent Show and a CPA for tax time. If you are interested, please fill out the Volunteer Registration Form (see link below).

### Upcoming events

A calendar graphic posted mid-month for the events coming up in the following month.

### Committee Reports

- Family Fun Nights
  - Halloween Party – Oct 25<sup>th</sup> (time TBD)
    - Theme this year is Halloween Pumpkin Party. Adding new games and changing layout to make the event flow better.
    - Bingo will be 1 hr instead of all night to help everyone enjoy all of the festivities.
    - Save the Date will be emailed this Friday – *Jen K will send out when she receives the info from Jen Schlipp.*
    - Will need 22 volunteers – SignUpGenius will be posted soon.
  - Chuck E Cheese Night – Nov 21<sup>st</sup> 3 – 9.
    - Chuck E will be at school from 3 – 3:30.

- Movie Night – Jan 28<sup>th</sup> 6-8
  - Make up date: Jan 30<sup>th</sup> 6-8.
  - Showing “The Secret Life of Pets 2”
- BounceTown Night – April 23<sup>rd</sup> 6-8
- Family Night Out
  - Chipotle – Oct 15<sup>th</sup>
  - More events coming soon.
- Fun Lunch
  - Ordering is now closed.
  - The volunteer list is full. Thank you!!!
  - Once a semester, all students will get a freeze pops (not just those participating in Fun Lunch).
  - Will also include water and juice along with any purchased milk. If they cannot drink all of it at lunch, they can take their water or juice home.
  - First Fun Lunch is Oct 4<sup>th</sup>.
- Spirit Wear
  - Custom Sports Wear orders are due tomorrow. We will have another opportunity later in the year. Order your items for spirit week.
- Fall Fundraiser
  - Starts Monday – more details to come.
- Teacher Conference Dinner
  - Candice can use the Teacher/Staff Survey info to help plan. No time/date yet.
- Room Coordinator
  - If you are a room parent, the coordinator sent out a list of all who signed up. If you didn’t get the email, let us know.
  - Three adults per party, no other children, no food.
- Yearbook
  - New service this year – Tree Ring.
  - User-friendly site that allows each family to make two personalized pages to upload your own pictures. Can add additional pages for an additional cost.
  - Cost is \$19 per book this year, but get discounts if order early (Julie Gritzner will provide info monthly on the discounts).
  - The vendor will plant a tree for every yearbook sold.
  - Will have one big shipment sent to the school, but there are options after the year to have it sent directly to home.
- Kindergarten Playdate at Go For It Sports Dome
  - Well attended and received.

## **New Business**

- Joint PTO Meeting
  - Jen K and Jake attended a meeting with all district parent groups. Events that others are doing:
    - Run for Fun – not fundraiser, just school spirit.

- Funway Fun Night.
  - Craft Fair with vendors with kids activities.
  - Check writing campaign, but no rewards. Sticker for participating – posted on the Facebook page (like a Flat Stanley type scenario). School reward given if meet school goal.
  - Excel Gymnastics night.
  - 50/50 raffle at football games.
  - Selling butter braids.
  - Calendar raffle – 30 prizes in 30 days.
  - Boohoo Yahoo – invite Kindergarten parents to do a get together. Gave kindergarten bag.
  - Spaghetti Dinner.
  - Holiday Shop.
  - The National Honor Society needs volunteer hours – **Jen Schlipp will reach out to them for Halloween and Movie Night. The cross-country team needs volunteer hours too.**
- Suggestion for an event – Ice Cream Social. Buy ice cream and toppings, and then go out to play. People donated ice cream and toppings.
  - Library Pumpkin Contest
    - Families bring in an uncarved pumpkin to decorate with a literary theme (paint, etc. – no carving).
    - Moving the pumpkins to the party as decoration.
    - Top three winners get Scholastic dollars for the book fair.
  - Staff Requests
    - Mrs. Mance (reading teacher) – Provided a proposal to have three authors visit the grade(s) associated with their book. Have building money for two of the authors, but asking for additional funding for Allan Woodrow visit and each of the books for each student.
    - Suggested looking into the ability of getting the books electronically.
    - Jen K motioned to approve \$818 toward Allan Woodrow’s visit for 3<sup>rd</sup> and 4<sup>th</sup> grade; Jen C seconded; all agreed.
    - After the meeting, the PTO Board discussed funding for the books to accompany the visit. K-2 books are already funded. Jen K motioned to approve \$925 toward books for 3<sup>rd</sup> & 4<sup>th</sup>; Jen C seconded; all agreed.
  - Jake
    - Thank you for the online form to ask for staff requests.

### Important Links:

- Fun Lunch Volunteer Registration for 1<sup>st</sup> Semester Lunches: <https://www.signupgenius.com/go/30e0f4faba92aa4fb6-1stsemester>
- Directory: <https://mcdolepto.ptboard.com/> School Code: D7VBQ6
- School Year Volunteer Registration Form: <https://www.mcdolepto.org/#/volunteerregistration/>
- Online Reimbursement Request Form: <https://www.mcdolepto.org/#/reimbursement-requests/>
- McDole Staff Favorites Survey: <https://www.mcdolepto.org/#/favorites/>
- PTO Website: <http://www.mcdolepto.org/>
- PTO Bylaws and Volunteer Code of Conduct: <https://www.mcdolepto.org/aboutus>
- PTO Facebook Page: Search “McDole PTO” in Facebook to view or to be added to the group.
- Kaneland Calendar: <http://www.kaneland.org/calendar>

The Extra Recess award in honor of the most parent attendees (both in person and via Facebook live) during this month's meeting – ***Mrs. Williams***.

The meeting adjourned at 7:49 pm.

**Next Meeting: Tuesday, October 15<sup>th</sup> – 7pm McDole Library**