

# McDole Elementary School PTO – Minutes

Action Items in *Red*

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**Date:** May 21, 2019

**Called to Order:** 7:03 pm

**Attendees:** Jen Kmiec, Bridget Hagspihl, Dave Wagner, Patrick Raleigh, and several via Facebook Live.

## Welcome & Introductions

### Secretary's Report:

April minutes provided in meeting and available on the [McDole PTO Website](#). Bridget motioned to waive the reading of the minutes; Jen K seconded; all agreed.

### Treasurer's Report:

- Handed out at meeting. Jen K motioned to approve; Bridget seconded; all agreed.
- Celebrate Our Sons included; fun lunch wrapping up this week; final payment for yearbook going out.

### Committee Reports:

- Celebrate Our Sons 4/28
  - There was a long line to check in, but they added in 30 mins of bowling time to compensate. They provided a plan to avoid the line next time we hold an event there.
- Trivia Night
  - There was interest, but people were busy. We have chairperson for next school year and will hold the event in the Winter.
- Dining Nights
  - Paisano's (tomorrow - 5/22 all day). Need to provide receipt to them when order to put into McDole jar. If delivery, tell them it is a McDole order when you call.
- Teacher Appreciation – 5/6-10
  - All good feedback, and the teachers/staff greatly appreciated everything.

### New Business:

- Chairs for next year
  - Volunteer registration form sent to the current chairs for first dibs.
  - Later tonight/tomorrow, the list will go public to chair or volunteer.
  - Patrick will send it out on Friday too.
- Bounce Town Day – 6/4
- Field Day – 6/5
- [McDole PTO Member Survey](#) – live and ready for your feedback
- [School Tool Box contest](#) – runs thru EOD 5/24
- Patrick
  - Quote for poster maker for school - \$3,957.44
  - Motion to approve the purchase of a poster printer not to exceed \$4,500. Jen K motioned to approve; Jen C seconded; all agreed.

### Important Links:

- Fun Lunch Volunteer Registration for all events: <https://www.signupgenius.com/go/30e0c4da5aa2fa5fe3-spring>
- Directory: <https://mcdolepto.ptboard.com/> School Code: B3QPDC
- School Year Volunteer Registration Form: <https://2018-2019mcdoleptovolunteers.paperform.co/>

- Online Reimbursement Request Form: <https://mcdoleptoreimbursements.paperform.co/>
- Paper Reimbursement Request Form: <https://www.mcdolepto.org/wp-content/uploads/2016/10/Expense-Reimbursement-Check-Request.pdf>
- McDole Staff Favorites Survey: <https://pto.pythonanywhere.com/>
- PTO Website: <http://www.mcdolepto.org/>
- PTO Bylaws and Volunteer Code of Conduct: [https://www.mcdolepto.org/about-us/?fbclid=IwAR0yYQs3uRLbZaOH9Dv4KE20s\\_gowe7pv\\_BiLwCcUrEk48ZiPb\\_bjXFI7ao](https://www.mcdolepto.org/about-us/?fbclid=IwAR0yYQs3uRLbZaOH9Dv4KE20s_gowe7pv_BiLwCcUrEk48ZiPb_bjXFI7ao)
- PTO Facebook Page: Search “McDole PTO” in Facebook to view or to be added to the group.
- Kaneland Calendar: <http://www.kaneland.org/calendar>

The Extra Recess award in honor of the most parent attendees (both in person and via Facebook live) during this month’s meeting – **Ms. McCombs**.

The meeting adjourned at 7:11 pm.

**Have a great summer! Good luck to those moving on and see everyone else next school year!**