

McDole Elementary School PTO – Minutes

Action Items in *Red*

Date: April 21, 2020

Called to Order: 7:07 pm

Attendees: Jen Kmiec, Jen Crocker, Bridget Hagspihl, Dave Wagner, Jake Countryman, and several others via Zoom meeting.

Welcome and Introductions

Secretary's Report

February's minutes provided on the McDole PTO Website (no March meeting due to COVID-19 closure). Bridget motioned to waive the reading of the minutes; Jen K seconded; all agreed.

Treasurer's Report

- Jen C. shared the budget as of 4/19.
- Celebrate our Daughters had a \$2,000 profit.
- Fun lunch – have a balance for donated meals. Final choice to donate meals needs to be done by tomorrow. If we refunded everything, profit would still be \$1,400.
- Basket raffle – distributed donations and raffle ticket refunds. There are some credit card fees as part of expenses.
- If we approve all items today, we have a \$3,800 deficit. We have emergency funds to cover.
- Jen K motioned to approve the Treasurer's Report; Bridget seconded; all agreed.

Committee Reports

- Basket raffles – Jen C. has asked for house drop off any items that parents bought. Items that were donated will be stored and used for future events.
- Fun Lunch donation requests due tomorrow. PTO Board approved distributing refunds and providing the ability for people to donate what was previously paid for canceled fun lunches.

New Business

- Staff/Funds Requests:
 - *Kindergarten*
 - Request for Ms. McDonnell to receive \$332 to spend originally at the Book Fair. Asking her to create a book wish list online.
 - Mrs. Chavez and Mrs. Hart request to spend the remaining \$667.24 on a variety of educational games and activities to help develop and foster social skills through play, exploration, and the use of imagination. The variety of games, STEM activities, and puzzles are on Amazon.
 - Jen K motioned to approve the purchase of educational games and books for Kindergarten up to \$1,000; Bridget seconded; all agreed.
 - *2nd Grade*
 - Request for 2 - 8x9 colorful button rugs from Lakeshore Learning for Miss Steimel and Mrs. Babka's classrooms.
 - Mrs. Schulz would like The Carpet Circle Back in Navy 7'8"x5'4" from Demco.
 - Total is \$993 (Lakeshore and Demco) – no shipping amount included.
 - Jen K motioned to approve the purchase of approved classroom rugs up to \$1,200; Jen C seconded; all agreed.

- *PE*
 - Ms. Stark requested new jump ropes for the PE program to replace the worn out ones. This will benefit all students at McDole K-5 as jump roping is a very important unit that we teach for health and fitness. The jump ropes we have chosen are of high quality and should last for several years for our students.
 - Price at Gopher is \$597.99 (including shipping).
 - Jen K motioned to approve the purchase of new jump ropes for the PE program up to \$600; Bridget seconded; all agreed.
- *Library*
 - For Mrs. Chumbley reading challenge celebration that was cut short due to the pandemic, they were originally going to have Genoa Pizzas donated. Mrs. Chumbley recommended getting a book wish list for each of the 16 kids who finished the challenge and send that book each child.
 - **Jake will reach out to Mrs. Chumbley to confirm the process.**
 - Jen K motioned to approve up to \$200 for a reward for each child for winning the reading challenge; Jen C seconded; all agreed.
- 5th Grade Alternative End of Year Acknowledgement:
 - Administration is planning a district-wide response (all schools to do the same thing).
 - **Jake will bring it up tomorrow and get back to the board.**
- Elections for the 2020-2021 PTO Board:
 - *Candidates:*
 - Jennifer Kmiec – President
 - Bridget Hagspohl – Vice President
 - Christine Simmons – Treasurer
 - Jennifer Crocker – Assistant Treasurer
 - Jennifer Schlipp – Secretary
 - Jen K motioned to approve the new Board members for the 2020-2021 school year; Jen C seconded; all agreed.
- Celebrate our Daughters pictures will be included with the class photos that will be delivered to everyone either during school belongings pick up day or alternative methods.

Important Links:

- Directory: <https://mcdolepto.ptboard.com/> School Code: D7VBQ6
- School Year Volunteer Registration Form: <https://www.mcdolepto.org/#/volunteerregistration/>
- Online Reimbursement Request Form: <https://www.mcdolepto.org/#/reimbursement-requests/>
- McDole Staff Favorites Survey: <https://www.mcdolepto.org/#/favorites/>
- PTO Website: <http://www.mcdolepto.org/>
- PTO Bylaws and Volunteer Code of Conduct: <https://www.mcdolepto.org/aboutus>
- PTO Facebook Page: Search “McDole PTO” in Facebook to view or to be added to the group.
- Kaneland Calendar: <http://www.kaneland.org/calendar>

The meeting adjourned at 7:56 pm.

Next Meeting: TBD