

# McDole Elementary School PTO – Minutes

Action Items in *Red*

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**Date:** February 19, 2019

**Called to Order:** 7:02 pm

**Attendees:** Jen Kmiec, Jen Crocker, Bridget Hagspihl, Julie Gritzner, Dave Wagner, Nicole Jones, Patrick Raleigh, multiple teachers and several via Facebook Live.

## Welcome & Introductions

### Secretary's Report:

January minutes provided in meeting and available on the McDole PTO Website. Bridget motioned to waive the reading of the minutes; Jen K seconded; all agreed.

### Treasurer's Report:

Handed out at meeting. Jen K motioned to approve; Bridget seconded; all agreed.

### Committee Reports:

- Family Fun Nights:
  - Multicultural Night (**Rescheduled to Friday, March 15<sup>th</sup> 7-9pm**)
    - Flyer with schedule of performers posted on McDole PTO Facebook page & Virtual Backpack.
    - McNulty Dancers not available due to St. Patrick's weekend events. The Indian Bollywood Performers are attending in their stead.
  - Tech Take Apart Night (**Tuesday, Feb 26, 6-8 pm**)
    - FB event invite is posted on McDole PTO Facebook page.
    - There is a concern about tiny pieces throughout the event, so younger siblings are discouraged from attending.
    - **We need electronic items without glass, such as keyboards, phones (no mobile phones with glass display), VCRs, radios, etc. Please do not provide TVs, monitors, laptops, scanners, etc. as they contain glass.**
    - Protective eyewear will be available.
    - **If you are attending and have small screwdrivers or gloves, please feel bring to bring them.**
    - McDole parent, Laura Chen, will be doing a coding demo.
- Family Nights Out & Other Events:
  - McDonald's (complete)
    - Waiting on the check from them (already have the cash tips).
  - Lou Malnati's (complete)
    - Was rescheduled due to weather.
    - \$144.40 check received.
  - BounceTown (complete)
    - Twenty (20) kids attended. Turnout was the same as last year, and we had not great weather this year.
    - We will look for new option next year that is closer for our Sugar Grove families.
  - Smencils (**Tuesday & Thursday, Feb 26<sup>th</sup> & 28<sup>th</sup>**)
    - \$1 each. Check FB for purchase limits.
  - Celebrate Our Daughters (**Sunday, March 9, 7-9 pm**)
    - Buy tickets for this and pre-purchase raffle tickets at [McDolePTO.org](http://McDolePTO.org). Pre-Purchase Admission Deadline - Sunday, March 3rd at 11:59 pm. Pre-Sale Admission reflects a \$5 discount.
  - Open House & Spring Basket Raffles (**Wednesday, March 13<sup>th</sup>, 6-8 pm**)
    - Note coming home from teachers by tomorrow.

- Basket themes:
  - ✓ Kindergarten - Legos
  - ✓ 1st Grade - Outdoor Adventures
  - ✓ 2nd Grade - Arts & Crafts
  - ✓ 3rd Grade - STEM
  - ✓ 4th Grade - Spring/Summer Fun
  - ✓ 5th Grade - Gift Card Tree
- Can monetarily donate to the baskets on the form.
- Pre-purchase raffle tickets at [McDolePTO.org](http://McDolePTO.org). Order deadline – Wednesday, March 6<sup>th</sup>. Bonus tickets for early sign up!
- Box Tops (**Due Wednesday, Feb 20<sup>th</sup>**)
  - Due tomorrow - last one for this year. Any Box Tops received after tomorrow will be saved for next school year.
  - Some of the non-bagged Box Tops are from Fun Lunch.

### **New Business:**

- Young Knights Registration & Literacy Fair Saturday, Feb 23<sup>rd</sup>, 8-11:30 am)
  - Kindergarten & Preschool registration at Harter Middle School.
- Teacher requests (**Need to be requested by April 1<sup>st</sup> – next meeting is last meeting to request**)
  - **1<sup>st</sup> Grade:** Request to approve purchase of books from Amazon and Spring Book Fair for a combined total not to exceed \$1,000. Jen C motioned to approve; Jen K seconded; all agreed.
    - **Create an Amazon Wish List and email to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **Send copy of request letter to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **TBD who will purchase the books during the Spring Book Fair.**
  - **Art:** Request to approve purchase of recycled paper making sets from Amazon for a total not to exceed \$250. Jen K motioned to approve; Dave seconded; all agreed.
    - **Create an Amazon Wish List and email to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **Send copy of request letter to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
  - **Critical Thinking:** Request to approve purchase of littleBits kits from Amazon for a total not to exceed \$350. Jen K motioned to approve; Dave seconded; all agreed.
    - **Create an Amazon Wish List and email to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **Send copy of request letter to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
  - **Recess Supplies:** Request to approve purchase of recess cart supplies from Amazon and School Supply as an outside of the budget purchase not to exceed \$300. Jen K motioned to approve; Jen C seconded; all agreed.
    - **Create an Amazon Wish List and email to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **Send copy of request letter & School Supply item list to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - School Supply items are ordered by Kathy in the office.
  - **3<sup>rd</sup> Grade:** Request to approve purchase of flex seating options from Amazon and Lakeshore Learning not to exceed \$1,000. Jen K motioned to approve; Dave seconded; all agreed.
    - **Create an Amazon Wish List and email to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **Send copy of request letter & Lakeshore Learning items list to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
  - **P.E.:** Request to approve purchase of heavy-duty iPad cases not to exceed \$275. Jen K motioned to approve; Bridget seconded; all agreed.
    - **Create an Amazon Wish List and email to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**
    - **Send copy of request letter & Apple Store item list to [Info@McDolePTO.org](mailto:Info@McDolePTO.org).**

### **Patrick Items:**

- Rewards from lunch monitors: Buying a building-wide license to show movies (Disney, Pixar, Lionsgate, etc.) We can use license for other movie nights (indoors only).

**Additional Items:**

- Fun Lunch: Contact Nicole with any issues with Fun Lunch prior to the next event. Please communicate to your kids what they should expect to receive on each Fun Lunch day.

**Important Links:**

- Fun Lunch Volunteer Registration for all events: <https://www.signupgenius.com/go/30e0c4da5aa2fa5fe3-spring>
- Directory: <https://mcdolepto.ptboard.com/> School Code: B3QPDC
- School Year Volunteer Registration Form: <https://2018-2019mcdoleptovolunteers.paperform.co/>
- Online Reimbursement Request Form: <https://mcdoleptoreimbursements.paperform.co/>
- Paper Reimbursement Request Form: <https://www.mcdolepto.org/wp-content/uploads/2016/10/Expense-Reimbursement-Check-Request.pdf>
- McDole Staff Favorites Survey: <https://pto.pythonanywhere.com/>
- PTO Website: <http://www.mcdolepto.org/>
- PTO Facebook Page: Search “McDole PTO” in Facebook to view or to be added to the group.
- Kaneland Calendar: <http://www.kaneland.org/calendar>

The Extra Recess award in honor of the most parent attendees (both in person and via Facebook live) during this month’s meeting – **Kuntz!**

The meeting was adjourned at 7:39 pm.

**Next PTO Meeting:** Tuesday, March 19<sup>th</sup> at 7pm – McDole Library