

# McDole Elementary School PTO – Minutes

Action Items in *Red*

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**Date:** October 16, 2018

**Called to Order:** 7:03 p.m.

**Attendees:** Jen Kmiec, Jen Crocker, Bridget Hagspihl, Julie Gritzner, Nicole Jones, Patrick Raleigh and several via Facebook Live

## Welcome & Introductions

### Secretary's Report:

September minutes provided in meeting and available on the McDole PTO Website. Jen C. motioned to waive the reading of the minutes, Jen K. seconded, all agreed.

### Treasurer's Report:

- August thru Sept performance provided.
- A Money Count Worksheet has been created for any event that handles cash and/or checks. Helps create an audit trail for event. Jen C has emailed it to the committee chairs.
- Jen K. motioned to approve, Bridget seconded, all agreed.

### Committee Reports:

- Family Fun Nights:
  - Halloween Party (10/26)
    - Sign Up Genius provided on Facebook and at bottom of minutes.
    - Volunteer slots are 30 mins. Students can help out during party too.
    - We would like to give a shout out to MARS Wrigley and the Noble family for donating enough candy for the entire party!
- Family Night Out:
  - McDonald's – Nov 28<sup>th</sup>. UPDATE AFTER MEETING: Moving to Nov 27<sup>th</sup>. *Jen C will provide the logo for the flyer to Nicole.*
  - Lou Malnati's – offers 20% return. Can hold at 3 locations. Dine in, carryout and delivery, but have to mention flyer. Have blackout dates for holidays – mid-Dec or Mid-January.
  - Paisano's – wait until January.
- Fun Lunch
  - Had 2 lunches so far.
  - Have new helpers this year, and there has been a learning curve.
  - Doing good with volunteers. Can run with 5 volunteers per lunch.
  - More people missed deadline this year. Putting controls in place for Winter order to decrease missed deadlines. Patrick is ok with sending a half sheet home as a reminder.
  - Parents that ordered entrée only are supposed to send kids with sides/drinks. Entrée doesn't include milk. Only an issue for those who don't order milk for the year. *Board to send a reminder in the eBlast.*
- Spirit Wear
  - Custom Sports Wear
    - Order have come in and were sent home with students.
  - McDole PTO Store
    - Will have items to sell for the Halloween party.
- Fall Fundraiser/Superhero Fun Run (10/19)
  - Hit the \$5k mark today. If reach \$6k mark, Mr. Raleigh & Mr. Countryman will ride around on tricycles for the day.

- For rewards distributed on Friday, donations needed by 8pm Thursday. Overall donations can come in thru Fri night.
- Sign Up Genius provided on Facebook and at bottom of minutes for volunteers
- Four Season's Contracting donated jelly bracelets to mark laps.
- Have 10 volunteers for the Silly String reward. Every donation provides an entry into the reward raffle.
- Classes have a contest for a reward if they have the most kids with donations.
- Parents are welcome to come and cheer the kids on.
- Teacher Conference Dinner (Second week of Nov)
  - Sign up for food coming next week – Taco theme.

#### **New Business:**

- Grandparents Day (9/8/19)
  - Parents have been asking every year if McDole has any events. *Patrick will research what other schools do.*
- No grade level requests this meeting.

#### **Patrick Items:**

- Spread the word that Friday the 9<sup>th</sup> after conferences is a non-attendance day. Calendar is now updated.
- Veteran's Day Assembly on Nov 12<sup>th</sup>. Looking to have a breakfast for veterans in community/family/friends, musical performances, etc. Patrick would like to have a veteran come in and talk to the kids. Sugar Grove VFW may be able to help. *Bridget will find a speaker and provide to Patrick.*

#### **Important Links:**

- Fun Run Volunteer Sign Up: <https://www.signupgenius.com/go/30e0f4faba92aa4fb6-funrun>
- Haunted Halloween Party Volunteer Sign Up: <https://www.signupgenius.com/go/30e0f4faba92aa4fb6-haunted>
- Online Reimbursement Request Form: <https://mcdoleptoreimbursements.paperform.co/>
- Paper Reimbursement Request Form: <https://www.mcdolepto.org/wp-content/uploads/2016/10/Expense-Reimbursement-Check-Request.pdf>
- Directory: <https://mcdolepto.ptboard.com/> School Code: B3QPDC
- Fun Lunch Volunteer Registration for all events: <https://m.signupgenius.com/#!/showSignUp/30e0c4da5aa2fa5fe3-fall>
- McDole Staff Favorites Survey: <https://pto.pythonanywhere.com/>
- School Year Volunteer Registration Form: <https://2018-2019mcdoleptovolunteers.paperform.co/>
- PTO Website: <http://www.mcdolepto.org/>
- PTO Facebook Page: Search "McDole PTO" in Facebook to view or to be added to the group.

Extra Recess was awarded to ***Ms. Clark's*** class in honor of the most parent attendees (both in person and via Facebook live) during this month's meeting.

The meeting was adjourned at 7:27 p.m.