

**Kaneland McDole Elementary
Parent Teacher Organization
Executive Board Meeting Minutes
December 17, 2008**

Attendees: Penny Zollinger, Brenda Gonzales, Laura Long, Kathy Zoppa, Katelyn Long, Sharlene Momich, Kindra Schumacher, Liz Schulz, Michelle Hanson, Heidi Kintz, Robyn Lycan, Fran Eggleston

The meeting was called to order at 7:02pm by Laura Long

Secretary Report: The reading of the minutes from the November 19, 2009 meeting was waived and a copy of the minutes was provided for everyone to read. Minutes approved as written.

Treasurer's Report: Due to Sally Baldwin's absence, co-treasurer Kathy Zoppa reported on the current budget. Copies were handed to attendees. There is \$3,129.24 in checking and \$27, 189.73 in savings. These numbers include money that will be needed to pay for Fun Lunch items and Spirit Wear. It was also mentioned that the cost to do our PTO taxes went up from \$300 to \$450.00 this year.

Business:

Culver's Night Update: It was reported that a check for \$51.50 was given to McDole for the last Culver's Night on November 12, 2009. The next Culver's Night is tentatively scheduled for March.

Entertainment Books: Kathy Zoppa reported that McDole made \$1106.00 in profit from the sale of the Entertainment Books. 14 books have not been returned yet. It was decided that if this fundraiser is done next year, books would not be sent home as it was very labor intensive to make sure that all unpaid books were returned.

Family Fun Night: The next Family Fun Night is scheduled for January 9th. This will be another Movie Night/Beach ball Dodge ball Night. Anyone interested in helping should contact Marguerite Ledone.

Fun Lunch: Penny Zollinger was contacted by a new food service company in Sugar Grove, JMC Foods. Their goal is to provide lunch alternatives in the grade schools for the upcoming school year. They will provide fresh sandwiches, healthy side items and optional desserts that will be delivered to the schools on a daily basis for a fee. This would be given as an option for parents who don't wish to pack daily lunches. JMC was hoping to introduce their fare during the McDole Fun Lunches next semester, but due to cost restrictions we will not be utilizing them.

Manna: Laura Long reported that the Manna Program sold \$4625.00 in gift cards this holiday season. After paying \$4,290.10 to the company McDole turned a profit \$334.90.

Mom Son Fling: There was a good turn out for the Mom Son Fling and it was reported that everyone had a wonderful time. There were many raffles and door prizes. Pictures will be sent home soon.

Shop and Share: Jewel Shop and Share is currently in progress.

Spirit Wear: Orders have been taken and will be distributed before Christmas

Old Business:

Staples: A check for \$18.00 has been received from Staples for the recycled ink cartridges. This money will be spent by the PTO to replenish office supplies that have been used up throughout the year.

Smencils: Pencils have been sold at Curriculum Night, Family Fun Night, Fall Fundraiser Pickup and Mom Son Fling. 1,000 pencils were ordered and only 263 are left! Alexis Mullins has finally received her 4 free pencils for her wonderful fundraising idea.

Washington DC fieldtrip: Cheryl Wheatly has requested suggestions regarding sharing the Junior National Young Leaders conference with the McDole student body. It was suggested that utilizing the McDoleTV would be a wonderful option. Cheryl will be directed to contact the librarian to set this up.

4th Grade Springfield Trip: The 4th grade teachers have stated that an alternate solution had been found to fund the purchase of items for their school store. The check for \$2,000 was returned to the treasurer and will be voided.

Burger King Benefit Night: Laura Long has been in contact with the manager of the Burger King on Galena Avenue in Aurora. It was explained that the benefit nights can be held any day Monday through Thursday (although it was noted that on Tuesday nights hamburgers and cheeseburgers are offered for 0.59 and 0.69 so less of a profit would be made on Tuesdays.) Laura will be picking a day in February for this. McDole employees and/or PTO members can be involved with this on any level including but not limited to: helping out in the dining room by delivering trays, refilling drinks, helping in the drive thru, etc. A donation check would be received within three weeks.

Thanks yous: Thank you notes were read by Laura Long from Mrs. McCombs and Mrs. Hanson for the Entertainment Books that they received from the PTO. Complimentary books were also given to Carol Goff (front office) and Karen our custodian.

New Business:

School Box supplies: Hiedi Kintz reported that the School Box supply list would be sent to the teachers in January.

PTO Check Bouncing Policy: Due to several NSF returned to the PTO this year, it was decided to relook at the fees associated with this. In the past, the PTO has charged \$25.00 for any NSF checks. Although we do not wish to encourage this habit, it was decided to lower the fee to \$15.00 since the PTO is only charged \$10.00. It was agreed that this should not be a way for the organization to make money. It was also decided that the policy would be further clarified in that the first occurrence of an NSF check being written would be “forgiven”, and check writing privileges would not be revoked until the second occurrence.

Meeting was adjourned by Laura Long at 7:46 pm

Minutes respectfully submitted by Penny Zollinger, KME PTO secretary