

**Kaneland McDole Elementary  
Parent Teacher Organization  
Executive board Meeting Minutes  
November 19, 2008**

Attendees: Penny Zollinger, Brenda Gonzales, Laura Long, Kathy Zoppa, Sally Baldwin, Amy Talbott, Fran Eggleston, Robyn Lycan, Betty Benham, Jenny Wold, Anne Olsen, Dawn Marmo, Nancy Kolk, Gwen Carlson

The meeting was called to order at 7:02pm by Laura Long

**Secretary Report:** The reading of the minutes from the October 15, 2008 meeting was waived and a copy of the minutes was provided for everyone to read. Minutes approved as written.

**Treasurer's Report:** Sally Baldwin provided copies of the current budget. It was reported that there is \$5,801.56 in our checking account and \$43,767.96 in our savings account. These numbers include money that will be needed to pay Great American Fundraising Company for products purchased for the Fall Fundraiser and also for the Entertainment Books as we have not yet received their bills.

**Business:**

**Culver's Night Update:** Amy Talbott reported that the November 12<sup>th</sup> Culver's Night totals are not in yet. She stated that the turnout was fairly small and that it was not well attended by McDole staff. Mrs. Wold explained that Wednesday night is a difficult night for teachers to be available to help due to other personal commitments. Amy will look at adjusting the spring date so that it doesn't fall on another Wednesday.

**Entertainment Books:** Kathy Zoppa reported that the Entertainment Book sale is coming to a close. Although there was only a 22% participation rate, over \$1,000 has been raised so far. Names for raffle prizes were drawn and winners are as follows: Aaron Glover--\$25.00 AMC Movie Gift Card, Andrew Conley---\$25.00 AMC Movie Gift Card, Anthony Jones--\$25.00 AMC Movie Gift Card, and Kaitlyn Caul –Ipod

**Fall Fundraiser:** Penny Zollinger stated that over \$13,000 was raised for our school. Final totals will be calculated once we receive the bill from the fundraising company. A prize assembly was held on November 14. The Wii and digital binoculars will be delivered to the school this week to be distributed to the winners.

**Fun Lunch:** Request received from staff that order forms are passed out to all staff members, not just classroom teachers for the next semester. This has been done in the past as well as extra copies being kept in the front office.

**Manna:** Laura Long will be distributing a flyer to be sent home to parents this Friday. Orders will be due back by December 5<sup>th</sup> and cards will be delivered on December 12<sup>th</sup>.

Mother/Son Fling: Around 150 people attended this event that was held last Saturday. Everyone seemed to enjoy themselves and many won prizes and gift cards. A great big thank you goes out to Kris Soucie for organizing this event.

Oberweiss Fundraiser: Profit for the first Oberweiss Night was \$17.49. No report on profit for the October 22<sup>nd</sup> date yet.

Shop and Share: Jewel Shop and Share ends tonight. There is another date coming up in December. Coupons will be sent home the week before and it will be advertised on the PTO website.

Spirit Wear: Orders are due Friday.

Classroom Party Funding: Kathy Zoppa reported that \$378.00 was paid as reimbursement to parents for out of pocket expenses for the Halloween parties. Kathy will send out notices again to room parents in December reminding them to turn in receipts for the December 19<sup>th</sup> Holiday Parties.

Ink Cartridge Recycling: Kathy Zoppa reported that we have received a \$119 check from Staples to be spent in the Staples store. This money will be used to purchase PTO supplies and well as purchasing an ink cartridge for the LRC.

### **Old Business:**

Thank you notes were read by Laura Long from the Reading Specialists for the video camera and from the 4<sup>th</sup> grade teachers for the \$2,000 given to off set the cost of the 4<sup>th</sup> Grade Springfield Trip.

### **New Business:**

Smencils: \$294.00 has been sold so far. They have been sold at various PTO events including Mom/Son Fling, Family Fun Night, and Fall Fundraiser Pick Up. They were also sold at Curriculum Night. Laura Long is planning on sending out a flyer advertising them as Christmas gifts and stocking stuffers.

Aurora Skate date has been set for January 16, 2009. Skate times are from 1-4pm. A representative from Aurora Skate will be bringing flyers to be passed out to students. A second date is tentatively set up for March 27<sup>th</sup>.

Maximum Gymnastics: Sally Baldwin reported that the date chosen for the Maximum Gymnastics Open Gym is December 20<sup>th</sup> from 6-10pm. There is a 40 ticket minimum (\$20.00 per ticket) in order for the PTO to make a \$3.00 profit on each ticket. After much discussion it was decided to only schedule one date in the spring, as it would probably be difficult to guarantee 40 participants the week before Christmas.

Burger King Benefit Nights: Laura Long has received a flyer regarding Burger King Benefit Nights. These Benefit Nights can be held on any date, Monday through Thursday, from 5-8pm. McDole would earn 20%. Laura will look into the possibility of setting up a spring date for this.

Fundraiser for 4<sup>th</sup> Grade Springfield Trip: A proposal was brought forth by the 4<sup>th</sup> grade teaching team for the PTO to lend them \$2,000 to purchase items to be sold in a “school store” type fashion as a fundraiser to further off set the cost of the 4<sup>th</sup> Grade Springfield Trip. Although this money is in addition to the \$2,000 already given by the PTO to off set the cost of the trip, it would be paid back as soon as \$2,000 worth of products has been sold. These items would be sold throughout the next several months to students, staff and parents. Flyers would go home, as well as tables being set up in the school to showcase the items for sale. Concerns brought forth regarding this proposal included the possibility of the money not being paid back in a timely fashion, as it is possible that parents could be “fundraiser saturated” at this time of year. After much discussion it was decided that the PTO would lend the 4<sup>th</sup> grade teachers \$2,000 to purchase the products to be sold.

Meeting was adjourned by Laura Long at 7:57 pm

Minutes respectfully submitted by Penny Zollinger, KME PTO secretary